

## MEETING #43 – December 11

At a Regular Meeting (#1) of the Madison County Board of Supervisors on December 11, 2018 at 4:00 p.m. at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman  
 Jonathon Weakley, Vice-Chairman  
 Charlotte Hoffman, Member  
 Kevin McGhee, Member  
 Amber Foster, Member  
 Jack Hobbs, County Administrator  
 Mary Jane Costello, Director of Finance/Assistant County Administrator  
 Sean Greg, County Attorney  
 Jacqueline S. Frye, Deputy Clerk

**1. Call to Order, *Pledge of Allegiance & Moment of Silence***

**2. Determine Presence of a Quorum/Adopt Agenda**

Chairman Jackson advised that all members are present; a quorum was established.

Chairman Jackson called for the following additions to today's Agenda:

**5a: Brian Daniel, Commissioner of the Revenue**

**6a: Noah Hillstrom, Director of Emergency Medical Services**

**6b: Madison Rescue Squad Update: Supervisor Weakley**

**12b: CSB Update: Supervisor Foster**

Supervisor Weakley moved that the Agenda be adopted as amended, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**3. Public Comment.**

Chairman Jackson opened the floor for public comments.

- Joe May: Comments pertained to the Department of Environmental Quality and why representatives 'are here'; also questioned the role of the DEQ and the future of the County's land use program

With no further public comment being brought forth, the session was closed.

**4. Special Appearances:**

**a. Discussion: Storm water Management Regulations (DEQ):** Chairman Jackson advised that representatives from the Department of Environmental Quality will not be in attendance today to participate in discussions on storm water management regulations that pertain to the Weiland site plan request.

The County Attorney referred to an email from Jaime Robb, Office of Storm Water Management/Manager of the Department of Environmental Quality, to report that her attendance was prohibited due to inclement weather received in the Richmond area. Representatives have offered to attend a future joint session with the Madison County Board of Supervisors and the Madison County Planning Commission to provide input on the storm water management plan, and plan to provide written responses to the questions that have been presented. He further explained that due to the County's decision to 'opt out' of managing storm water issues, the Department of Environmental Quality acts as the 'storm water management provider' (on behalf of the County) for all erosion and sedimentation control issues.

After discussion, it was the consensus of the Board to request that DEQ representatives attend the February 6, 2019 Joint Meeting session to convene at 6:00 p.m.

Delegate Nick Freitas was present and advised that communications are being initiated with the Department of Environmental Quality to assess whether there could be a broader interpretation of the storm water regulations. Additionally, legislation will continue to allow the Department of Environmental Quality to enforce their regulations, but will also encourage a plan for smaller developments, and that approval be made for plans 'as submitted' so an entire process will not be held up during the early stages.

**b. Consideration: Weiland Site Plan (Zoning Case No. SP-09-18-10):** Mike Powell, Attorney for the applicants, was present and asked that there be some grounds for flexibility concerning regulations, and that DEQ provide responses to all questions presented (by the Madison County Board of Supervisors) in a most timely manner, he asked that the case be approved contingent upon approval by the Department of Environmental Quality.

The County Attorney advised that the Department of Environmental Quality is expected to coordinate its work with the County's Erosion and Sediment Control Ordinance, to ensure that all requirements are met. He also advised that Matt Aylor, Erosion & Sediment Technician, has indicated that an erosion and sediment control permit for the Weiland project could not be approved by the County until the storm water management plan is approved by the Department of Environmental Quality.

- *Supervisor Weakley: Thanked Delegate Freitas for attending tonight's session and providing input; also referred to storm water management issues discussed during a past Rappahannock River Basin Committee meeting and how regulations may hinder economic development*

Supervisor Weakley moved that the Madison County Board of Supervisors approve the request by Heinz D. Wieland and Heidrun E. Wieland for a Site Plan & Soil Erosion Plan for the construction of a road on the property. This motion is contingent upon the applicant's obtaining approvals from the Department of Environmental Quality related to Storm Water Management. It is also subject to the applicant's appearing before the Madison County Board of Supervisors after the Erosion & Sediment Plan has been approved to establish the amount of the bond necessary for Erosion & Sediment Control, seconded by Supervisor Foster.

Supervisor Weakley amended his original motion to include Case No: SP-09-18-10, seconded by Supervisor Foster.

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**c. Presentation: Shenandoah National Park:** Jennifer Flynn, SNP Superintendent, was present to report highlights of the features that the national park provides to the commonwealth and visitors. Specific information focused on the multitude of plant species, mammals, trails, restaurants, waysides and spectacular views.

The Park utilizes a federally appropriated budget of about \$12,000,000 (i.e. budget has remained flat several years); fees collected are used to promote services provided within the park. Improvements will soon be made to the parking lot at Big Meadows and the roof. Visitation was down slightly during the rainy period. Visitors spent an average of \$94,800,000 in the surrounding communities, and support about 1,200 jobs in the area (excluding those within the park environment).

The SNP Trust will celebrate its 10<sup>th</sup> anniversary this year and provides over \$450,000.00 in funding to the park annually. A slight fee increase (of \$5.00) was utilized during the past year. Upcoming fees and free day events for 2019 are as follows:

- \$30.00 fee for a 7-day pass
- Fee pass days for 2019: 1/21, 4/20, 8/25, 9/28, 11/11
- Free parking day: 3rd Saturday in June (6/15/19)

Additional Highlights:

- Old Rag Parking Lot: Contract has now been awarded; storm water prevention plan is awaiting approval from DEQ (constructions project should last about 5-6 months)
- Quaker Run Road: Work done on Quaker Run Road inside the park (at the request of the Rapidan Family Camp)
- White Oak Canyon Bridge: White Oak Canyon Bridge was badly damaged during a rain storm and wasn't reopened for the summer. Plans call for the installation of a new bridge by mid-summer

Bruce Bowman, BRC representative, announced that Carol Nash is scheduled to speak at a program hosted by the Madison County Historical Society in May 2019. It was also reported that the archaeological study process is complete. A draft report will be sent to the State. The study did show that the site was a prehistoric settlement (Clovis Point). A full report on the findings will be provided to the County at a later date.

- *Supervisor Weakley: Provided accolades to the park service for providing exceptional service to the region*

**d. Presentation Consideration: Broadband Project Proposal:** Clint Hyde was present to advise that the broadband proposal has been submitted drafted in anticipation of meeting a December 14 deadline. After consulting with Patrick Mauney of the Rappahannock Regional Commission, \$5,000. was included for an administration costs to be paid by DHCH/VATI Grant, with the following formula being in place:

DHCD/VATI Grant	\$ 80,000.00
MGI Cash	\$ 56,000.00
Total Project	\$141,000.00

It was also noted that the Madison County Board of Supervisors will need to act on today's proposal as presented.

The County Administrator advised that much discussion has been undertaken on today's proposal. It was further noted that the concept is a positive step. There are no contracts in place yet.

Patrick Mauney of the Rappahannock Regional Commission was present and referred to the timeline involved. He also suggested that he request be submitted even if the County's application doesn't receive full approval.

The County Administrator advised that the "Red Team" (comprised of Supervisor Foster, Clint Hyde, the Director of Economic Development & Tourism, and the County Administrator) feel that the proposal is an appropriate endeavor. Contracts to articulate the public/private partnership will be articulated once the funding is in place.

Mr. Hyde advised that grant award recipients will be announced around the end of February 2019, followed by contract negotiations between award recipients and agencies.

Mr. Mauney advised referred to the proposed timeline and suggested that the application be submitted in a timely manner, even if the County isn't selected as the award recipient.

Tracey Gardner, Director of Economic Development & Tourism, was present and noted that (in her opinion) the proposal is a good plan (for Madison County).

- *Supervisor Weakley: Questioned the language noted in Item 6, Item 8 and Item 10 (concerning the grant proposal; also suggested that all items and comments be added to the County's website for the public*

Mr. Hyde also noted that the State's website will allow all results to be printed.

Supervisor McGhee moved that the Madison County Board of Supervisors *approve the following motion 'to support a proposal by Madison Gigabit Internet, Inc., to pursue grant funding through the Virginia Department of Housing & Community Development's Virginia Telecommunication Initiative (VATI) program'*, seconded by Supervisor Foster.

**Whereas**, Madison County is currently underserved by internet services in that many areas have slow and unreliable service, if they have any service at all; and

**Whereas**, the Madison County Board of Supervisors desires to support the proliferation of internet services to heretofore underserved areas of Madison County; and

**Whereas**, Madison Gigabit Internet, Inc. (MGI) has proposed a project with the following features that will relieve the situation in several parts of the County:

- Two main tower-mounted transmission antennae that will communicate between Blakey Ridge and Hyde's office in downtown Madison.
- Distribution antennae on smaller poles or towers that will communicate between the Blakey tower and serve approximately 300 users in a 1+/- mile radius in the Wolftown, Criglersville, Rochelle and Brightwood communities.
- Up to 80% funding of capital costs by the Virginia Department of Housing and Community Development's Virginia Telecommunication Initiative (VATI) program; Mr. Hyde would provide any other required cash, and County staff time spent on the project would be offered as part of the "match" requirement.
- Project administration by the Rappahannock-Rapidan Regional Commission.
- A series of contracts and other paperwork developed and approved by the Board if the grant monies are approved to the effect that the County would be a pass-through agent for the funding; and.

**Whereas**, the project was presented as a public private partnership as required by the funding program with the understanding that MGI would be taking all of the risk of the projects success or failure, the County would not be liable for anything, and his project has lower priority than many other issues currently before the County,

**Now, Therefore, Be It Resolved** that the Madison County Board of Supervisors supports the project and authorizes the County Administrator to participate in filing the funding application with the understanding that any contracts must be processed through the County Attorney's office prior and approved by the Board prior to signature and that budget amendments must be approved prior to the expenditure of any funds supporting the project; and.

**Be it Further Resolved** that, if the funding is approved, the Madison County Board of Supervisors agrees to enter into an appropriate contractual relationship articulating the above with Madison Gigabit Internet, Inc. that holds Madison County and its agents harmless, conveys all assets to Madison Gigabit Internet, Inc. as allowed by the funding agency; and

**Be it Further Resolved** that Madison County agrees to provide an in-kind contribution of to \$5,000 in staff time and other non-financial support for the project.

*Supervisor McGhee moved to amend his original motion to include Resolution #2018-18, seconded by Supervisor Foster.*

*Aye: Jackson, Weakley McGhee, Hoffman, Foster. Nay: (0).*

**e. Presentation/Consideration Hazard Mitigation Plan:** John Sherer, Emergency Services Coordinator, was present to provide input on the proposed multi-jurisdictional hazard mitigation plan for Madison County. This plan is updated periodically and requires adoption at this time. Input focused on the various updates and that input was sought from the general public and various local public health and safety entities. FEMA requires all state and local

governments to develop a plan for adoption in order to be eligible to apply for federal assistance and grant funding in the event of a local emergency.

Patrick Mauney, Rappahannock Regional Commission, was present and advised that every region is required to complete a regional plan in order to identify unique impacts to each specific region and could be incorporated in the County's Comprehensive Plan.

Supervisor Foster moved that the Board adopt Resolution #2018-17 [To Adopt the 2018 Rappahannock Rapidan Regional Hazard Mitigation Plan] as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

## RESOLUTION TO ADOPT THE 2018 RAPPAHANNOCK-RAPIDAN REGIONAL HAZARD MITIGATION PLAN #2018-17

WHEREAS, the County of Madison, like any jurisdiction, is vulnerable to an array of natural and human-caused hazards that can result in loss of life and damages to public and private property;

WHEREAS, it is the intent of the Madison Board of Supervisors to protect its citizens and property from the effects of natural hazards to the furthest extent possible; and

WHEREAS, the County of Madison, with assistance from the Rappahannock-Rapidan Regional Commission and other jurisdictions within the region, has gathered information and prepared the Rappahannock-Rapidan Regional Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Federal Emergency Management Agency and the Virginia Department of Emergency Management have reviewed said plan, inclusive of the County of Madison information prepared with input from appropriate local and state officials, and has approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Madison Board of Supervisors hereby:

1. Adopts the 2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions included in the County of Madison section of the Plan.

### 5. Constitutional Officers

**a. Commissioner of the Revenue:** Brian Daniel. Commissioner of the Revenue, was present to advise of a reassessment error that will result in the need to certify a refund totaling \$22,531.00 to the property owner (Greg Yates) as a result of the property being assessed twice. It was also reported that reassessment notices will be sent out next week.

Supervisor McGhee moved that Board authorize the Treasurer to issue a \$22,531.00 refund, including interest, per §58.1-3981 of the Code of Virginia to Yates Properties of Madison, LC (Tax Map 55-14) to correct an erroneous assessment, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

### 6. County Departments

**a. EMS:** Noah Hillstrom, Director of Emergency Medical Services, was present and advised that all full-time positions in the EMS department have been filled. It was also reported that Steve Dodson, the new Rescue Squad Captain, has advised that the rescue squad has lost one (1) EMT. No official request has been received to date for additional services.

Comments:

- *Supervisor Weakley: Explained that medical staff need to be cleared by the Medical Director before they can be*

*cleared to perform work with the EMS department*

**b. Madison Rescue Squad Update:** Supervisor Weakley advised that discussions focused on the need to cover staffing shortfalls with part-time/over-time; also noted that the County has received years of service from local volunteers; the shortfall of available volunteers affects all localities; verbalized concerns that the future will call for paid EMS staff to cover emergency calls around the clock; the County must be able to provide necessary emergency services when needed and have available staffing and ambulances readily available to the public; several localities have resorted to hiring additional paid staff to cover calls due to the shortage of available volunteers. A policy was also discussed last evening that will need public input concerning 'where patients would like to be transported and how these requests may be affected by available staff vs. who makes that decision, vs. available hospitals and staff vs. how other emergencies within the locality play a part in determining where a patient can be transported.

Mr. Hillstrom advised that during specialty cases, an assessment is made on the most appropriate medical facility to meet the patient's needs. It was also reported that the rescue squad currently has a practice of transporting patients to their choice of emergency rooms or medical providers. Discussions have also been verbalized as to how to the need to develop a uniform policy

- *Chairman Jackson: Referred to an email received from Mr. Nick McDowell regarding finances, and his willingness to volunteer to assess staffing vs. funding*

Mr. McDowell advised that the rescue squad is a separate entity, and that sufficient data will be needed for his study on the situation. Although the rescue squad is charged with providing a public service; it must be known as to what resources are available, revenue projections, and cost expectations. In closing, it felt that the original manner in which the local rescue squad and fire department have operated might not be the most effective way to meet the County's current need.

- *Supervisor Weakley: Feels that collecting data will provide a full analysis pertaining the numbers in order*
- After discussion, it was the consensus of the Board to authorize Mr. McDowell to work with Supervisor Weakley and Mr. Hillstrom to evaluate the proposed policy, and to provide data for review and assessment.

**Building:** Mr. Hillstrom advised of the need for additional space for EMS personnel; the existing space is no more than a 'shed', has no plumbing, and offers insufficient space for the growing number of EMS employees. A building located at 1409A N. Main Street, Madison, VA is available for rent and would provide sufficient space and meet the needs of the EMS department. Additional funding will be required to get the building in order for occupancy (i.e. painting, cleaning, etc.). A five-year lease option will allow the County enough time to assess whether the rescue squad's future building project will be in place.

#### **Comments:**

- *Supervisor Weakley: Referred to the overall discussions of today's building needs; questioned if funding could be attained from contingency or from capital funding (i.e. office consolidation line item)*

The Finance Director advised that the County has allocated funding for EMS payroll from the contingency fund and questioned if there would be sufficient funding to accommodate additional requests. Funding from EMS line items may be utilized to absorb some of today's proposed costs.

- *Chairman Jackson: Referred to previous discussions about County space and saving taxpayer dollars*

After discussion, it was the consensus of the Board to request that additional information be provided for review and consideration at the next monthly meeting.

**E911:** Brian Gordon, Director of Emergency Communications, was present and provided an update on the discussions pertaining to the proposed public safety radio system. A committee has been established to govern and speak with various counterparts. The next steps of the plan will involve the development of a MOU with Louisa, Fluvanna and Greene

Counties. Page County has also expressed an interest in joining the plan. It was further noted that reception was very poor during a recent accident along Route 15, and that reception is very poor new Woodberry Forest School.

## 7. Committees or Organizations

**a. Consideration - Social Services Board Appointment:** Chairman Jackson noted that an application has been received from Tina Weaver.

- *Supervisor Hoffman: Advised of someone that would like to be considered; questioned if the vacancy should be re-advertised*
- *Chairman Jackson: Feels that re-advertising when an application is in place will set a bad precedent*
- *Supervisor Weakley: Verbalized concerns of spending additional funding to advertise*

Supervisor McGhee moved that the Board accept Tina Weaver's appointment to the DSS Board, seconded by Supervisor Weakley. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

Chairman Jackson advised that there are other committees that the Board will need to discuss.

The Deputy Clerk noted that applications for other appointments have been included in today's packet for review.

Upcoming vacancies involve:

- ✓ Parks & Recreation Authority
- ✓ Madison County Planning Commission
- ✓ Shenandoah National Park/Blue Ridge Committee
- ✓ Rappahannock Juvenile Detention Center

The County Administrator asked that the Board clarify its intentions regarding the role of and process for appointing members to the Broadband Committee and the Recycling Committee.

### Broadband Committee

Supervisor Weakley moved that the Board disband the Broadband Committee (based on progress of the committee), seconded by Supervisor Hoffman.

- *Supervisor Weakley: Referred to past efforts made by the Broadband Committee during discussions; however, today's resolution to move forward with seeking broadband coverage by use of alternative measures is fully supported.*

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

### Recycling Committee

Roger Berry, Director of Facilities, advised that the Recycling Committee has hosted "Clean & Green Day" and tire recycling events in years past.

Supervisor Hoffman moved that the Recycling Committee be disbanded, seconded by Supervisor McGhee. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

The County Administrator advised that discussion on the Committee/Board/Authority appointments will be discussed at the January 2, 2019 Organizational Meeting. An updated spreadsheet will be prepared shortly.

After discussion, it was the consensus of the Board to conduct interviews for all upcoming vacancies on January 8, 2019 starting at 6:00 p.m. in the auditorium.

## 7. Finance.

### **a. Claims (November 9 & November 13)**

\$ 46,946.38 (12'7'18)

~~\$ 27,002.48~~ (12'11'18)

\$ 73,948.86 (Total)

The Finance Director advised of the following highlights:

\$2,077.00 (Sheriff's vehicle damaged in an accident)

\$8,000.00 (Outside consultant for auditing services)

Board Concerns:

- Expenditure for Stonewall Technologies (\$4,500.00)

Above expenditure is for annual renewal for cameras

Supervisor McGhee moved that the Board approve claims totaling \$73,948.86 as presented, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

## 8. Minutes

### a. November 27th (#41) & December 5th, 2018 (#42)

Chairman Jackson advised that some clarity is needed regarding whether a public hearing was held; therefore, it was suggested that these minutes be deferred until the next meeting session.

#### November 27th:

Supervisor Foster moved that minutes of November 27th be approved as submitted, seconded by Supervisor Hoffman. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

## 9. Old Business

### a. Consideration of Leases

**i. Free Clinic in the Health Department Building:** The County Attorney advised that all leases are in their original form. There was some discussion concerning the amount of rent (which was left blank); however, the general lease format has been approved.

- *Supervisor Weakley: Concerns focused on the value of the 'services' being provided; referred to impact based on fiscal numbers provided for the Madison Free Clinic; suggested that either \$50.00 or \$100.00 be established as the monthly rate*
- *Supervisor Hoffman: Feels that \$50.00 per month is relatively low*
- *Chairman Jackson: Verbalized favor of setting the monthly rate at \$100.00*

The County Administrator asked for clarification if the monthly fee will be for utilities or a separate item.

Supervisor Weakley moved that the Madison County Board of Supervisors approve the lease agreement between the County of Madison and the Madison County Free Clinic (AKA: MFC) with the understanding that the monthly rent will be set at \$100.00 with no provision for utilities during the first year, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**ii. Literacy Council in the Moore Building:** Supervisor Weakley advised that language in the proposed lease includes a clause for a 90-day termination by both parties and involves a full calendar year. The monthly fee can be \$100.00 (consistent with what's being required of the Madison Free Clinic) based on budgetary documentation provided. Chairman Jackson: Verbalized favor of requesting \$100.00 per month

Fay Utz, Madison Literacy Council, was present and advised that the budgetary documentation provided isn't exactly what the entity is working with; grant opportunities were lost (due to the passing of the former Executive Director); there is no part-time staff in place anymore; 'in-kind' service donations have been secured; the Board was asked not to exceed the funding of \$100.00 per month.

Brenda Clements, Madison Free Clinic, was present and (in her opinion) a monthly fee of \$100.00 will create a hardship and

a disservice to the citizens that utilize services from the literacy council and she encouraged the Board to charge \$50.00 per month for a full calendar year.

The Finance Director advised that an option to have a one-year funding option could be considered; she also noted that the former Executive Director was in the process of submitting a funding request during the past budget year.

Discussions focused on the fact that the mold remediation planned by the Madison Free Clinic will be a benefit.

Supervisor McGhee moved that the Board accept the lease amount of \$50.00 per month for the 1st year, seconded by Supervisor Foster.

The County Administrator advised that the current document contains nothing to request that the Madison Literacy Council vacate the premises at Thrift Road once they have fully relocated.

Supervisor McGhee amended the original motion to include language to request that the Madison Literacy Council vacate the building on Thrift Road once they have fully relocated, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

### **iii. Madison County Historical Society in the Arcade Building**

#### **iv. Rappahannock Rapidan Community Services Board in the Arcade Building**

The County Attorney advised that the Madison Historical Society has agreed to share space with the Rappahannock Rapidan Community Services Board; contact has been made with the RRCSB and they appear to be in agreement with the proposal. An amended lease agreement has been drafted for review and/or action.

Max Lacy of the Madison Historical Society was present and asked that the MCHS receive any monies allocated by the RRCSB to contribute towards the additional costs of utilities.

The County Attorney noted that there is no rental rate noted in the sub-lease agreement other than a \$50.00 per month fee.

Supervisor Foster moved that the Board enter into a sub-lease agreement with the County of Madison and the Rappahannock Rapidan Community Services Board, seconded by Supervisor McGhee.

The County Attorney noted that the Board will also need to amend the lease with the Madison County Historical Society.

Supervisor Foster withdrew the original motion

Supervisor Foster moved that the Board amend Madison County Historical Society lease, seconded by Supervisor McGhee. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

Supervisor Foster moved that the Board enter into a sub-lease agreement between Madison County and the Rappahannock Rapidan Community Services Board, seconded by Supervisor Hoffman.

Supervisor Weakley: Questioned if anything needed to be done regarding the funding amount(s).

*Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**b. Consideration: Awarding Shelby Road Timber Contract:** The County Administrator provided the following regarding bids that were received:

Bid Tabulation for: <b>Madison County, VA – Shelby Road Timber</b>			
Proposals due at the Madison County Transfer Station site on Shelby Road on December 6, 2018 at 10:00 AM			
Proposer	Valid for (48 hrs min per bid form)	Bid	Contingencies/Stipulations
Gentry Logging Company Bradley Gentry 4968 <u>Wolftown</u> - Hood Road Madison, VA 22727 540/718-9298	21 days	\$368,000.00	<ul style="list-style-type: none"> <li>1/3 down at date of closing of timber deed</li> <li>1/3 down at beginning of harvest work</li> <li>1/3 down at 6 months into the harvest</li> </ul>
Chips, Inc. Jason <u>Chavis</u>		\$417,700.00	None
Verso Corporation Donald Baird 14231 Burlingame Ln Fredericksburg, VA 22407 540/760-1337	48 hrs	\$453,461.50	None(except bid is valid for 48 hrs)

### Estimated Timber Sale Proceeds

\_\_\_\_\_ Gross Sale Price \_\_\_\_\_ \$463, 461.50

Less:

Cairns Surveying	\$ 4,995.00	_____	_____
Environmental Timber Mgmt.	\$45,346.15	_____	10% pf gross
Tree Replanting	\$37,200.00	_____	186 acres@\$200/ac
	<u>Expenses</u>	\$ 87,541.15	
	<u>Net</u>	\$365,920.35	

Note: Replanting assumes the County does not qualify for a Virginia Department of Forestry 35% 'cost share' grant.

A draft deed for Paul Haney has also been reviewed by the County Attorney. The gross amount will involve payment of Mr. Haney's fee, and the replanting of trees.

Supervisor McGhee moved that the Board authorize the County Administrator to negotiate and execute a timber deed that will result in the sale of the Shelby Road timber to Verso Corporation, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**c. Consideration: FY20 Budget Calendar:** The County Administrator provided a FY20 budget calendar for review and consideration. The format was provided for discussion and consideration.

### Madison County FY19-20 Budget Development Schedule

7-Dec-18 **Draft**

12/7/2018 Issue Budget Request Instructions

12/11/2018 Budget Calendar Approved

1/11/2018 Agency Budget Requests Due

1/14/2018 Departmental Budget Requests  
Due

1/24/2019 Work Session #1

Review FY18 CAFR, FY19 YTD performance, FY20  
Debt Position  
FY20 Issues, Goals & Strategy  
Capital Improvement Planning

1/31/2019 Work Session #2

2:00 – 6:00  
p.m.

Departmental Presentations, Budget Books Delivered

2/7/2019	Work Session #3	2:00 – 6:00 p.m.	Departmental & Outside Agency Presentations
2/11/2019	School Board Public Hearing	6:30 p.m.	Anticipated
2/14/2019	Work session #4	2:00 – 6:00 p.m.	Departmental & Outside Agency Presentations
2/21/2019	Work Session #5	2:00 – 6:00 p.m.	Late and Rescheduled Budget Request Presentations
2/28/2019	Work Session #6	2:00 – 6:00 p.m.	Revenue Estimates
3/7/2019	Work Session #7	3:00 – 6:00 p.m.	(May not be needed)
3/14/2019	Work Session #8	2:00 – 6:00 p.m.	School budget; Discussion on then-current status
3/21/2019	Work Session #9	2:00 – 6:00 p.m.	Full budget proposal presentation; Board discussion Budget Public hearing authorized
3/28/2018 School Board Budget Adoption Meeting 6:30 p.m.			

3/8/2018 School Board Budget Adoption Meeting 6:30 p.m.

4/15/2019 Relay status of any tax rate changes to Commissioner of the Revenue and Treasurer for billing purposes.

4/23/2019 BOS Approves the Budget Regular Meeting

5/1/2019 Deadline for BOS to approve school budget (or 30 days after receipt of estimates of state funds if later)

6/25/2019 Budget Appropriation Regular Meeting

Additional discussions will focus on:

- ✓ State budgetary actions
- ✓ School budget process
- ✓ Insurance rates

**d. Consideration: Board of Equalization Nomination Confirmation:** The County Administrator advised that reassessment notices will be mailed shortly and asked that the Board:

- Verify that the nomination of the five (5) BOE members (no alternates) is for a one-year appointment term
- Verify that it does not desire to establish a window (deadline) for the appeals process)
- Establish a rate of at least \$50.00 per member per meeting after the circuit court officially appoints the BOE members

Supervisor Foster moved that the Board set the rate of pay for members of the Board of Equalization at \$50.00 per member per meeting attending, seconded by Supervisor Weakley. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster.*

**e. Discussion on Joint Meeting with Town Council in January:** Chairman Jackson noted that the joint meeting with the Town Council has been discussed.

Supervisor Foster advised that the Board should be holding regular meetings with all entities (i.e. Rescue Squad, Fire Department, etc.).

After discussion, it was the consensus of the Board to schedule a joint meeting with the Madison Town Council at 5:00 p.m. on January 22, 2019. This session will need to be advertised for the public. Board members were encouraged to present ideas for discussion.

## 11. New Business

**a. Discussion on Paying Claims Prior to January 8, 2019:** Chairman Jackson advised that County bills will need to be paid prior to January 8, 2019 and ratified in a timely manner.

The Finance Director advised that there will some large bills scheduled for payment.

Supervisor McGhee moved that the Board authorize all County bills to be paid prior to January 8, 2019, and ratified by the Board after the fact, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

## 12. Information/Correspondence

**a. Status Report on Projects:** The County Administrator provided a status update on open and active projects:

- Rebidding the Transfer Station contract
- Annual Audit process
- IT Study process
- Employee Evaluation
- Reassessment & Board of Equalization
- Personnel Study
- Recodification

**b. Update on CSB:** Supervisor Foster advised that the CSB has entered into an agreement with the Culpeper Sheriff's Office to transport patients from the CIT Center to various hospital facilities. As of January 1, 2019, jurisdictions will be responsible for providing transports for any patients that each locality drops off at the CIT Center. Additionally, it has been advised that bed search timeframe has gone from eight (8) hours to ten (10) hours.

Valerie Ward, DSS Director, advised that based on information she has been provided, local law enforcement will not be required to wait during the bed search process.

VACo Events: The County Administrator advised that VACo is calling for committee nominations for:

- VACo Steering Committees
- VACo Rural Virginia Rural Caucus Reception in Richmond on January 30, 2019
- VACo County Government Day on January 31, 2019

Members were asked to advise of any interest in any of the VACo sessions.

### Retirement Event for V. R. Shackelford, III

Chairman Jackson thanked Supervisor Hoffman for hosting the recent reception for V. R. Shackelford, III.

## 13. Public Comment

Chairman Jackson opened the floor for public comment. The following individual(s) provided input:

- Annette Hyde: Thanked the Board on behalf of her husband Clint Hyde for the positive action on the broadband initiative
- Garrett Shenkle: Thanked Mr. Hyde for all the effort he has contributed to the broadband initiative for Madison County.
- Mike Fisher: Referred to the rescue squad and the 'frequent flyer' program; also suggested the captain be trained to make the discussion where patients will be transported w/o discussion; suggested there be more discussion about the recycling committee before it's disbanded; also served on the Criglersville Committee (now expired) and received no appreciation; concerned that some citizens claim not to be able to for pay for hospital transports when they actually can
- *Chairman Jackson advised that paid EMS staff are in the process of setting a policy; there is also a medical profession that makes the choice of which hospital that patients can be transported to, based on degree and type of care needed*
- *Supervisor Weakley: Encouraged citizens to provide input on the proposed policy before a policy is adopted by both agencies; noted that each entity can do what they feel is best for the patient and that the volunteers tend to transport all*

*patients to Charlottesville regardless*

- Max Lacy: Questioned the percentage of transport costs that insurance carriers are paying.
- Noah Hillstrom, Director of Emergency Medical Services, was present and advised that input will be provided in January; also noted that the County generally accepts whatever amount that insurance carriers pay for transport service
- Mike Mosko: Asked that the budget calendar also be forwarded onto Carty Yowell, Commission Chair.

The County Administrator advised that all budgetary documentation (to include budgetary forms) will be placed on a webpage on the County's website.

With no further comments being brought forth, the session was closed.

#### **14. Closed Session:**

**a. Motion to Go into Closed Session:** On motion of Supervisor Weakley, seconded by Supervisor Hoffman, the Board convened in a closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for discussion on the performance of the County Administrator and Virginia Code Section 2.2-3711(A)(7), for discussion on litigation related to tax collections. *Aye Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**b. Motion to Reconvene in Open Session:** On motion of Supervisor Weakley, seconded by Supervisor Hoffman, the Board reconvened in open session, with the following vote recorded: *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**c. Motion to Certify Compliance:** On motion of Supervisor Weakley, seconded by Supervisor Foster, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711(A)(1) and Virginia Code Section 2.2-3711(A)(7) and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

#### ***As a result of the closed session:***

Supervisor McGhee moved to approve an amended employment agreement for County Administrator, Jack Hobbs that was dated December 11, 2018, seconded by Supervisor Foster. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

**CSA:** Supervisor Hoffman discussed a planned raise for a social services employee.

#### **15. Adjourn:**

On motion of Supervisor Hoffman, seconded by Supervisor Foster, Chairman Jackson adjourned the meeting at about 8:00 p.m. *Aye: Jackson, Weakley, McGhee, Hoffman, Foster. Nay: (0).*

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R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors

Adopted on: January 2, 2019

Copies: Board of supervisors, County Attorney & Constitutional Officers

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#### **Adopted Items:**

*Resolution #2018-17 [To Adopt the 2018 Rappahannock Rapidan Regional Hazard Mitigation Plan]*

*Resolution #2018-18 [To Support a Proposal by Madison Gigabit Internet, Inc. to Pursue Grant Funding through the VATI Program]*



**Agenda**  
**Regular Meeting**  
**Madison County Board of Supervisors**  
**Tuesday, December 11, 2018 at 4:00 p.m.**  
**County Administration Building, Auditorium**  
**414 N Main Street, Madison, Virginia 22727**

1. Call to Order, *Pledge of Allegiance* & Moment of Silence
2. Determine Presence of a Quorum / Adopt Agenda
3. Public Comment
4. Special Appearances
  - a. Discussion: Storm water Management Regulations ..... DEQ Representatives
  - b. Consideration: Wieland Site Plan (Zoning Case No. SP-09-18-10)..... Zoning Administrator Grayson
  - c. Presentation: Shenandoah National Park ..... Jennifer Flynn
  - d. Presentation/Consideration: Broadband Project Proposal..... Clint Hyde
  - e. Presentation/Consideration: Hazard Mitigation Plan..... Emergency Services Coordinator John Sherer
5. Constitutional Officers
  - a. *Request Refund for Erroneous Real Estate Assessment...Commissioner of Revenue, Brian Daniel*
6. County Departments
  - a. *EMS Space Update..... Director of Emergency Communications Hillstrom*
  - b. *Rescue Squad Update.....Supervisor Weakley*
7. Committees or Organizations
  - a. Consideration: Social Services Board Appointment ..... Deputy Clerk Frye
  - b. Discussion: Upcoming Appointments.....Deputy Clerk Frye
8. Finance..... Director of Finance/Assistant County Administrator Costello
  - a. Consideration: Claims (December 7, 11)
9. Minutes
  - a. Consideration: November 27 & December 5, 2018 meeting minutes.....Deputy Clerk Frye
10. Old Business
  - a. Consideration of Leases ..... County Attorney Gregg
    - i. Free Clinic in the Health Department Building
    - ii. Literacy Council in the Moore Building
    - iii. Madison County Historical Society in the Arcade Building
    - iv. Rappahannock Rapidan Community Services Board in the Arcade Building
  - b. Consideration: Awarding Shelby Road Timber Contract ..... County Administrator Hobbs
  - c. Consideration: FY20 Budget Calendar ..... County Administrator Hobbs
  - d. Consideration: Board of Equalization Nomination Confirmation .....County Administrator Hobbs
  - e. Discussion on Joint Meeting with Town Council in January ..... Supervisor Foster
11. New Business
  - a. Consideration of Authorization to Pay Claims Prior to January 8, 2018.....Chairman Jackson
12. Information/Correspondence
  - a. Status Report on Projects ..... County Administrator Hobbs
  - b. *CSB Update.....Supervisor Foster*
13. Public Comment
14. Closed Session (Personnel)
15. Adjourn (Next meeting on January 2 at 9:00 AM unless the December 26, 2018 meeting is not cancelled)

AMENDMENTS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT